

IEQ SCHOOL DATA BASE

School Name: **Hammond Elementary**

Principal: **Kimberlyn Pratesi**

DATE: **12-8-16**

IEQ Team Leader: **Laura Duggan**

IEQ System Leader: **Greg Maciulla**

<p>6. Area appears clean and dust free</p>	<p>94, 93, 91, boys restroom outside 35, 45, 16, 19, 1st grade bathrooms, gym, lobby, C7, hallway by cafeteria, cafeteria, kitchen, wash room, S23, courtyard, stairwell, 4th grade foyer, 75, staff restrooms 1 and 2, 74, 5th grade, 66, 5th grade common area, 77, 77A, 82, 84, 85, 86 (lounge), hallway near lounge, staff restroom 4, 7 (nurse), storage, health office, waiting area, conference room, 1, 2, main office, mail room, cum file room</p>	<p>ceiling - 94, 93; shelves - 91, 35, 16,19; exhaust fan - restroom outside 35, investigate squeaky noise; wall by sink is dirty - 45; plastic on stall in 1st grade bathrooms; base missing and needs dusting - gym by stage; gym floor needs sweeping by exit door; dusty picture frame, baseboards, showcase, doors need kickplates - lobby; floor sweep, cobwebs - C7 closet; sweep hallway by cafeteria; door frames have cobwebs, phone dusty, baseboards have cobwebs, bulletin board is dusty, cobwebs around water fountain - cafeteria; wireless equipment, hood vents, baseboards, vents, tile, and lens all dirty - kitchen; floor sweep, dust - S23; leaves need raking, outdoor glass dirty - courtyard; elevator dusty; baseboards, fire light dusty, cobwebs -stairwell; dusty - 4th grade foyer; floor - 75; dusty - staff restrooms 1 and 2; phone, edges, corners, debri - 74; dust under chairs, vacuum - 5th grade; floors, shelves, sprinklers, debri - 66; window sills, bug in lights, under furniture, baseboards - 5th grade common area; dust and dirt apparent - 77; shelves and floors - 77A, debri, trash, dust - 82; cobwebs - 84; cobwebs, baseboards, file cabinet, debri, sharpener broken - 85; cobwebs, dust, ketchup on cabinets, baseboards, vending, welcome mat, cabinets - lounge; dust - hallway near lounge; baseboards, mirror, wall dirty/dusty - staff restroom 4; debri behind fridge, cobwebs, baseboards, window sill dusty - 7 (nurse); shelves, walls, baseboards dusty - storage; baseboards, cobwebs, window sills - health office; debri behind fridge, door frame dusty - waiting area (nurse); baseboards, cobwebs - conference room; closet floor, key box - 1; debri behind desk, picture frame, cobwebs - 2; debri, window sills, baseboards, bulletin boards - main office; floor, cabinets, dispensers - mail room; debri behind cabinets - cum file room</p>	<p align="center">x</p>						
<p>7. No signs of animal infestation</p>	<p>electrical room</p>	<p>grass seed present, trash present, signs of mice -electrical office by gym</p>	<p align="center">x</p>	<p align="center">x</p>	<p align="center">15235</p>	<p align="center">12/8/2016</p>			
<p>8. Ceiling tiles present; no broken, stained, or painted</p>	<p>93, 3rd grade hallway, 34, 33, gym office, 36, 79, 52, 54, 70, 71, lobby, hallway by cafeteria, cafeteria, washroom, S23, elevator, 4th grade foyer, 76, 5th grade, 5th grade common area, 71, main hallway, 81 (workroom), lounge, 2, main</p>	<p>ceiling tile - outside 33, 34, 93, gym office, 36 (2), 79, 52, 54, 70, 71 3rd grade hallway, lobby (2), hallway by cafeteria, cafeteria (numerous), washroom, S23, 4th grade foyer (2), 76, 5th grade by ramp, 5th grade common area (2), 71, main hallway, 81 (workroom) lounge, 2, main office; sprinkler head also needs cover in 3rd grade hallway and hallway leading to room 71</p>	<p align="center">x</p>	<p align="center">x</p>	<p align="center">15207</p>	<p align="center">12/8/2016</p>			

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<p>9. Walls show no signs of water damage/mildew/ paint irregularities</p>	<p>93, 32, 35, 46, custodial closet (1st grade area), cafeteria restroom (women), cafeteria, kitchen</p>	<p>93 rust on windows; leak in MDF closet (32) - 3 tiles, discoloration on pipes; leak in ceiling - 35; crack in wall - 46; seal hole in custodial closet outside of 1st grade; hole around pipe in stall, missing partition - womens restroom cafeteria; rust stain in metal intake, moisture around tile near neon light - cafeteria; fire light hole around wall, hole in ceiling - kitchen;</p>	<p>x</p>	<p>15060, 15058, 15062</p>	<p>12/8/2016</p>				
<p>10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.</p>	<p>storage closet room 95, gym by stage, media center</p>	<p>suspicious growth on ceiling near roof in storage closet off room 95, suspicious circular growth on ceiling in media center, suspicious white growths on the black paint on the ceiling in the gym by the stage</p>	<p>x</p>	<p>15044</p>	<p>12/8/2016</p>				
<p>11. Limited use of non-issued HCPSS furniture and appliances</p>	<p>94, 95, 33, media, 17, gym office, 43, staff bathroom by 74, 55, 4th grade common area, 55, 58, 68, 69, 70, 71, 80, lounge, 7 (nurse), mail room, cum file room</p>	<p>personal heater - 94; coffee pot, blender, fan - 95; lamp, heater, fans -33; hair dryer - media; chairs-17 ; microwave, refrigerator - gym office; fan - 43, 55; table - staff bathroom by 74; lamp - 55, 58; coffee maker and tablecloth-4th grade common area; bookshelves - 55, 68; desk chair - 68, 69, 70; heater under desk and excess wires - 71; coffee pot - 80; 2 toaster ovens and 3 microwaves - lounge; refrigerator - 7 (nurse); 2 coffee pots, microwave - mail room; refrigerator - cum file room</p>	<p>x</p>						
<p>12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.</p>	<p>94, 91, 30, 46, media center, 20, 21, gym, 36, 49, 42, 43, 44, 74, 55, 52, 53, 54, 55, 5th grade common area, 67, 71, 84, nurse, 1, main office</p>	<p>rug is not up to fire code -94, 91. 46, 21, 49, 42, 44, 52, 54, 71; blanket - 30; bean bag - 46; stuffed animals - media, 21, 36, 42, 44, 55, nurse, 1, main office; carpet squares -20, 36, 53, 67; flags need to come down and be cleaned once a year - gym; cloth bags on the backs of chairs - 42; bean bag chairs, cushions, cubby storage drawers are cloth - 43; bookshelf not HCPSS - 43, 44; tablecloth - 74, 52, 55; curtains - 54, 71; fabric on file cabinet - 5th grade common area; stuffed animals, cloth chairs - 84;</p>	<p>x</p>						
<p>13. No structural or physical gaps around exit doors</p>	<p>doors outside 3rd, hallway outside 43, cafeteria, 77</p>	<p>hole above the door outside of 3rd grade, hallway outside of room 43 is blocked, weather stripping on cafeteria courtyard doors; hole in wall at ceiling -77;</p>	<p>x</p>	<p>x</p>	<p>15045</p>	<p>12/8/2016</p>			
<p>14. No improperly stored materials/chemicals</p>	<p>35, 5th grade common area</p>	<p>unmarked spray bottle, 35; cleaner and paint under sink - 5th grade common area;</p>	<p>x</p>						
<p>15. Floor coverings are level and secure (tile, carpets, wood board, etc.)</p>									

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16. Barrier mats vacuumed well									
17. Fish tanks are clean and located away from vents/thermostats									
18. Waterproof barriers in place for plants and no standing water	21, 1	dead plant - 21, fake plants - 1	x						
19. Sinks and fountains drain quickly and work properly including absence of leaks	cafeteria restrooms	boy and girl restroom in cafeteria need open drains		x	15064	12/8/2016			
20. No standing water in sinks, fountains, on counter									
21. Carpet dry nearby sinks, fountains									
22. Soap and paper towels available	33, 35, and others	no soap - 33, 35, (numerous others)		x	15054	12/8/2016			
23. All electrical outlets secure, no frayed wires on equipment	91, 18, 4th grade boys bathroom, 4th grade foyer	cover needs to be tighter - 91; light lens cover needs to be fixed - 18; lights do not work - 4th grade boys bathroom; light out - 4th grade foyer		x	15050	12/8/2016			
24. All electrical cords secured and not extending across walkways	95, media, laptop lab	95, media- need yellow cord protector; homemade cord cover needs to be removed in laptop lab; cover is missing -closet in laptop lab		x					

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36. No pools of standing/stagnant water									
37. Exterior veneer intact	wall outside 35	brick cracked, hole, electrical box unplugged		x	15051	12/8/2016			
38. Outside lights working and intact									
39. Gutters and downspouts clear/working									
40. No stains from roof on outside walls									
41. Bins from garbage and recycling clearly marked									
42. Hard surfaces (sidewalks, etc.) cleared of any turf application									
43. Proper maintenance of planted beds and other vegetation									
44. Landscaping and turf look healthy and disease free									

COMMENTS:

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